



City and County of Swansea

## Minutes of the **West Glamorgan Archives Committee**

Committee Room 3, Civic Centre, Port Talbot.

Friday, 21 September 2018 at 11.00 am

**Present:** Councillor P Rees (Chair) Presided

### Representatives of City and County of Swansea

**Councillor(s)**

P M Black

**Councillor(s)**

L S Gibbard

R V Smith

### Representatives of Neath Port Talbot County Borough Council

**Councillor(s)**

W F Griffiths

H N James

**Councillor(s)**

A N Woolcock

### Representatives of Associated Organisations

Mrs J Watkins – Neath Antiquarian Society

**Officer(s)**

G Borsden

K Collis

C Griffiths

Democratic Services Officer

County Archivist

Head of Legal - NPT

### Apologies for Absence

Councillors: M Durke, L R Jones & R Taylor and B Lewis, A Dulley, Dr L Miskell & T McNulty.

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## 6 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by both Authorities, no interests were declared.

## 7 Minutes.

**Resolved** that the Minutes of the West Glamorgan Archives Committee meeting held on 15 June 2018 be approved as a correct record, subject to the name of Councillor W F Griffiths being deleted from the list of Members present and added to the list of apologies.

## **8 Report of the County Archivist.**

The County Archivist presented a report which outlined the work of the Joint Archive Service during the period June – August 2018.

### Use of the Service

He reported on the use of the Service for the quarter. He referred to the comparison of statistics for 2017 and 2018 and detailed the background and rationale behind them.

He referred to the increase in views of the online catalogue via the Archives Hub, and the resultant impact on the number of hits to the Archives pages.

### Service Outreach

He referred to the collaborative working with Swansea Museum, the Dylan Thomas Centre, Richard Burton Archives Swansea University and the Women's Archive Wales to create three versions of an exhibition celebrating the centenary of the extension of suffrage to women in 1918.

He indicated that the larger, more academic touring exhibition is currently on display in the Swansea Civic Centre foyer. It will then be displayed at the Women's Archive Wales conference in October and at Taliesin Create on the Swansea University Singleton campus.

The smaller touring exhibition has been and will be displayed at the following Swansea venues: Volcano Theatre, YMCA, Terrace Road Primary School & African Community Centre. A fixed exhibition will be installed from mid September and will be on display until the end of the year at Swansea Museum.

He indicated that the Service would welcome more bookings, particularly bookings from schools and from venues in Neath Port Talbot for either of the two touring exhibitions.

He stated that work is underway to create an online resource on the Service's website to commemorate the centenary of the end of World War 1. The intention is that this resource will go live in November.

### Publications

He indicated that the publication 'The Parish of Llangyfelach: Landed Estates, Farms and Families' by Jeff Childs will be published and launched during the Autumn. It will be a joint publication between the author and the Archive Service with the stock being divided equally between the two parties.

He outlined that there would be one further publication before the Service's Publications programme was wound up, a volume describing the post-war Rebuilding of Swansea. It would be published in 2019.

He referred to the potential for the Service in the future to start publishing eBooks as an alternative to hard copy versions.

#### Education Service/Talks to Groups

He referred to education sessions undertaken at Cefn Hengoed Community School and St Helen's Primary and a talk given to Ystradgynlais Family History Society

#### Professional Meeting and Partnership Working

He reported on the various meetings attended by staff during the quarter.

#### Staff

He reported that John Moffat, a recent MA graduate in History from Glasgow University has been appointed as the Archive Trainee for 2018/19.

#### Archive Collections

He reported on the list of archives received by the Service during the quarter.

The meeting ended at 11.55 am

**Chair**